



*Connecting Individuals with Disabilities to Their Community*

Date

Jen McLaren, M.D.  
 Chairperson, Medication Committee  
 C/o Stacey Colby  
 Bureau of Developmental Services  
 105 Pleasant Street, Main Bldg.  
 Concord, NH 03301

Re: Medication Report

Dear Dr. McLaren,

Please find listed below a compilation of the medication occurrence information for the period covering \_\_\_\_\_:

**I. Summary of Number and Type of Medication Occurrences:**

Wrong Medication	
Wrong Time	
Wrong dosage	
Wrong Person	
Wrong Route	
Omission	
Documentation	
Total	

Number of Doses	
Number of He-M 1201 Authorized Providers	
Error Dosage Ratio	

**II. Positive Regional Trends:**

**III. Negative Regional Trends:**

**IV. Oversight of Vendor-specific Issues**

**V. Quality Improvement Initiatives**

Sincerely,

Ann P. Potoczak  
 Director of Community Services